



Park Commission Meeting

December 4, 2023

7:00 PM

Fridley City Hall, 7071 University Avenue NE

Minutes*

***Due to a technical difficulty, the audio recording of this meeting was not captured and is based on notes taken during the meeting by Mike Maher, Parks and Recreation Director.**

Call to Order

Chair Borman called the Parks and Recreation Commission meeting to order at 7:00 p.m.

Present

Luke Cardona
EB Graham
Peter Borman
Suad Maow
Tim Kirk
Ken Schultz
Mike Maher, Parks and Recreation Director

Approve Parks & Recreation Commission Agenda for December 4, 2023

A Motion was made and seconded to approve the December 4, 2023 meeting agenda. The motion passed unanimously.

Approve Parks & Recreation Commission Minutes for November 6, 2023

Motion made and seconded to approve the November 6, 2023 meeting minutes. The motion passed unanimously.

New Business

1. 2024 Neighborhood Park Playground Designs for Edgewater Gardens, Logan and Plymouth Square Parks

Parks and Recreation Director Mike Maher stated that updated designs have been received by vendors based on initial concepts presented at neighborhood meetings and recommendations from the Parks and Recreation Commission.

The Commission reviewed the designs and asked several clarifying questions about vendor selection for the playground designs and playground budgets.

Mr. Maher stated that vendor selections will be based on designs but also a positive track record with the City delivering projects in a timely manner. Mr. Maher further stated that staff are working to see savings in park projects on engineering and site work so that the overall project can stay within budget while accommodating some playground additions requested by residents.

A motion was made and seconded to endorse the refined playground designs for Edgewater Gardens Park, Logan Park, and Plymouth Square Park. The motion passed unanimously.

2. Moore Lake Community Building Rental Fees and Policies Review

Mr. Maher commented that a proposed fee structure for the Moore Lake Community Building has been developed for review by the Commission. The building capacity is 72 individuals seated and suggested hours of operation are daily from 9:00 am to 9:00 pm with limited availability on holidays.

Mr. Maher detailed that rental reservations would be made in half-day or full-day increments with full day rentals being the only option on Fridays, Saturdays and Sundays. A resident rate of \$150 for half-day rentals and \$250 for full-day rentals is proposed with a non-resident rate of \$225 for half-day rentals and \$400 for full-day rentals. Staff support would be an add-on at \$25 per hour with a two-hour minimum. A \$200 damage and code of conduct deposit will be required.

Mr. Maher provided an overview of additional operational guidelines such as building access, set-up, cleaning and cancellation policies.

The Commission

Motion was made and seconded by the Commission to endorse the fees and guidelines presented in the Moore Lake Community Building Fees and Guidelines Document. The motion passed unanimously.

3. Facility and Shelter Rental Rates Proposed Fees

Mr. Maher stated Overall goal is to incorporate new assets and to align pricing into fewer categories for streamlined user experience.

The large shelters at Locke Park and Springbrook PAC proposed fee: \$170 resident, \$250 non-resident (was same for weekday/weekend for Locke and was \$130/\$250 for SNC)

Standard shelters with capacity of 50 would have a proposed fee: \$80 resident, \$120 resident (Currently \$65/\$100) (SNC open air, Moore Lake, Commons, Flanery)

Springbrook classroom proposed rate: \$40/hr resident, \$65/hr non-resident (Currently \$30/\$50)

Moore Lake Community Building proposed rates: \$150 half-day, \$250 full-day resident and \$225 half-day, \$400 full-day non-resident

Cancellation policy is same across all rentals and non-profit rate is same as resident.

The Commission

A motion was made and seconded to endorse the fee structure presented in the proposed park system rental rates document to be effective January 1, 2024. The motion passed unanimously.

Old Business

Staff Reports

4. Springbrook Nature Center Report

Mr. Maher commented on the completion of recent grant funded projects including a fireplace addition to the pavilion and an interactive stream lab adjacent to the nature-based play area. Mr. Maher further stated that the City's annual Winterfest celebration would be held at the nature center on Saturday, January 20th.

The Commission accepted Mr. Maher's report.

5. Fridley Parks and Recreation Division Report

Mr. Maher stated that a successful Turkey Fun event was held at Springbrook Nature Center through partnership with Parks and Recreation staff and a sponsorship by the Fridley Lions. 200 individuals enjoyed the event. Mr. Maher directed the Commission to view the detailed program enrollment numbers in the written report.

The Commission accepted Mr. Maher's report.

6. Park Maintenance and Construction Report

Mr. Maher stated that park maintenance staff were preparing winter park features such as sledding and skating facilities and had been working to install signage and amenities at Locke Park. Mr. Maher shared updated photos and progress of the Moore Lake Park construction project.

The Commission accepted Mr. Maher's report.

Adjournment

Prior to adjournment, the Commission discussed a desire to tour the Moore Lake Community Building as a work session meeting on Tuesday, January 2nd at 6:00 pm.

A motion was made and seconded to adjourn the meeting. The motion was passed unanimously to adjourn the meeting at 8:24 p.m.

Respectfully submitted,

Mike Maher
Parks and Recreation Director